PRIVACY RELEASE

GENERAL RELEASE UPON TRANSFER: Parents to be advised.
When information about students is being shared between schools (primary to secondary/primary to primary) the Victorian Information and Privacy Principles governing the 'Collection' and 'use and Disclosure' of personal and health information apply.

Schools are able to share information concerning a student when this is directly related to providing an education for the student and when the parent/guardian would reasonably expect the collection of this information.

Such information includes:
- Academic records
- Student support services files eg. Guidance Officer assessments/speech assessments which are to gain knowledge of a student's education ability by using a prescribed assessment process.

NOTE: where students transfer to a non-government school the parent/guardian MUST provide consent for any transfer of information.

INFORMATION WHERE CONSENT MUST OCCUR:
Where a school requires additional information such as the social or emotional needs of the student then parents must give consent.

For example:
Information gathered by Student Support services or similar to assist a student with personal, social or psychological issues. This pertains to the health Act and the intended release of such information must first be discussed with the parent.

NOTE: the school must keep a record of what information is disclosed.

PARENTAL RELEASE PERMISSION NOTICE

The Principal
Moe primary School 2142

I have read the information above and understand that the release of information to the school to which my child/children are transferring as described above would be in the best interest of their further educational progress.

I hereby give permission for Albert St Primary School to release the necessary information.

Signed: .......................................................... Date: ..................................................

Name (Please print): .................................................................................................